WISEPAY HELP GUIDE



Receiving WisePay Details

- Following your enrolment with the college, you will receive your login details via email from 'noreply@wisepay.co.uk', to your Yeovil College assigned email address.
- Only one password can be used between learner and parent/guardian when logging in. Please be aware of this when making any password changes.

How to login to WisePay

- 1) WisePay App -
- Download the app from the App store (it's under education)
- Enter, Organisation Code: 79896343
- Username Student ID Number, i.e '689287'
- Password sent by email to your Yeovil College email address
- Then select 'Next', Registration is now complete
- Click on 'Yeovil College', and then the learner's name
- Followed by clicking 'Payments / Bookings' this will take you to the payment options screen.

2) URL Link

• You can login via the link below where you will be taken to the colleges' payment page. Please use your personal username and password above to log in. https://tinyurl.com/YeovilCollegeWisePay

3) Yeovil College Website

You can login via the WisePay icon on the Yeovil College website **www.yeovil.ac.uk** the icon appears at the very bottom of the main page of the website.

Top tips

- The app is the quickest way to pay once you've completed the initial set up.
- If you are having problems logging in, ensure you are manually typing in your username and passwords and not copying and pasting them from an email
- If you are still experiencing any difficulty, email our Finance team on: **finance.admin@yeovil.ac.uk** who will be able to help.



We have created a step by step video to support you in this process. Please scan the QR code on this page to access the video.







