


Reference Number: P50

# SUSTAINABILITY POLICY



Policy Review					
Author/Owner	Position	Approved by:	Approval Date	Review Cycle Review Date	Published on Website Y/N
Craig Cullen	Head of Infrastructure	Signed: SMT 	30.01.25	Annually January	Y

Document Control – Revision History (Policies only)					
Author/Owner	Summary of Changes	Date	Date last reviewed by SED	Version	Recommend to SED Y/N
Emma Cox	Minor amendments to reflect additional reporting.	27.02.18	15.06.16		N
Emma Cox	Minor amendments ie capitalisation, duplicated paras	11.02.21			N
Emma Cox	Updated to Head of Infrastructure and related policies and procedures	19/5/23		V1	
Emma Cox	Minor updates to referenced documents	30/01/025		V1.1	

Initial Equality Impact Screening					
Has anyone else been consulted on this policy and/or procedure? Yes – Head of HE and Adult Education					
What evidence has been used for this impact screening (e.g. related policies, publications)?					
Declaration (please tick one statement and indicate any negative impacts)					
<input checked="" type="checkbox"/>	I am satisfied that an initial screening has been carried out on this Policy and/or Procedure and a full Equality Impact Assessment is not required. There are no specific negative impacts on any of the Protected Characteristics groups.				
<input type="checkbox"/>	I recommend that an Equality Impact Assessment is required by the Equality and Diversity group, as possible negative impacts have been identified for one or more of the Protected Characteristics groups as follows:				
	<input type="checkbox"/>	Age			
	<input type="checkbox"/>	Disability			
	<input type="checkbox"/>	Gender Reassignment			
	<input type="checkbox"/>	Race			
	<input type="checkbox"/>	Religion or belief			
	<input type="checkbox"/>	Sex			
	<input type="checkbox"/>	Sexual orientation			
	<input type="checkbox"/>	Marriage & civil partnership			
	<input type="checkbox"/>	Pregnancy & maternity			
<b>Completed by:</b>	Emma Cox	<b>Position:</b>	VP Infrastructure and Projects	<b>Date:</b>	Jan 2025
Reviewed by Equality & Diversity Group: YES                      If Yes: Date: 30/9/21					
I confirm that any recommended amendments have been made					
<b>Summary of Comments including Recommendations from Equality &amp; Diversity Group Review:</b>					
<b>Amended by Author:</b>		<b>Position:</b>		<b>Date:</b>	

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## **1. PURPOSE OF THE POLICY**

- 1.1 Yeovil College is committed to sustainability and recognises that it can contribute towards conservation and protection of the environment – evolving our operation and curriculum to meet the climate emergency is recognised as a strategic aim in the College’s 2023-2028 strategic plan. Sustainability is about meeting the needs of the present without compromising the ability of the future generations to meet their own needs.
- 1.2 This policy provides a management framework for continual environmental improvement allowing for the adoption of new ideas and innovation.
- 1.3 It sets responsibilities and accountabilities with respect to the environment and empowers members of the College community to manage environmental issues.

## **2. SCOPE**

- 2.1 The policy applies to everyone in the Yeovil College Community.

## **3. RESPONSIBILITY AND AUTHORITY**

- 3.1 College Strategic Aims and Operating Plans target improvement, including sustainability.
- 3.2 The Head of Infrastructure will determine key projects, and target impacts annually through consultation with stakeholders and interested parties. Projects and action plans will be monitored by the Estates and Facilities Department and will be reported through the Health & Safety Committee to the Governing Body.
- 3.3 It is a requirement within the ESFA funding rules that a sustainability policy is in place and an annual report on activities is produced.

## **4. PRINCIPLES**

### **4.1 Promotion**

4.1.1 By raising the awareness for both students and staff through the curriculum and tutorial schemes of work and College wide activities and by the use of focused themed weeks to highlight the responsibility of everyone e.g. World Environment Day and Green Careers Week.

4.1.2 Improve physical and mental well-being.

4.1.3 Reduce health inequalities by supporting: healthy, balanced lifestyles; healthy homes and workplaces; clean, safe and green environments; and supportive and inclusive community.

### **4.2 Reduce our carbon footprint**

4.2.1 Be resource wise.

4.2.2 Cut consumption of resources and adopt high energy, water and resource efficiency at home and at work; maximise the use of local, renewable energy; minimise waste and prevent pollution.

4.2.3 Reduce high carbon travel.

### **4.3 Sustainable local transport**

4.3.1 Encourage the use of public or sustainable transport for all staff and students e.g. walking and cycling, cycle to work scheme for staff, cycle racks and shower/locker facilities, limit parking facilities, encourage car sharing, working from home.

4.3.2 Encourage sustainable transport links to rural areas where student numbers support the provision of dedicated bus services.

### **4.4 Enhance the local environment**

4.4.1 Use locally and ethically sourced goods and services – and strengthen local/regional supply chains – to boost our local economies.

- 4.4.2 Enhance and celebrate local distinctiveness and diversity.
- 4.4.3 Protect and enhance our natural resources and biodiversity, culture and heritage.
- 4.4.4 Consult with appropriate local authority representatives when in the planning stage of a new building or development e.g. planning officer, landscaping officer, tree officer.
- 4.4.5 Implement a locally appropriate biodiversity programme for all new builds e.g. tree planting, bird boxes.

## **5. KEY AIMS**

- 5.1 CO<sub>2</sub> - Reduce the carbon dioxide (and other greenhouse gas) intensity of the college's operations.
- 5.2 Monitor the use of energy and water and implement energy and water efficiency action plans.
- 5.3 Manage the estate to enhance wildlife habitats through an Ecological Management Plan.
- 5.4 Work to identify Sustainability initiatives at least termly.
- 5.5 Set and meet annual targets to reduce energy consumption.
- 5.6 Ensure all waste produced is minimised and adopt a 'zero to landfill' 'policy' within the College's operations.
- 5.7 Ensure the principles of sustainability are embedded in teaching programmes and reinforced in teaching practices.

Create opportunities for learners to engage in Social Action and Personal Development projects centred on green issues or sustainability topics.

- 5.8 Choose eco/lean burn engines with reduced environmental impacts when leasing or purchasing vehicles.
- 5.9 Adopt bio friendly cleaning products and reduce the use of plastic bin liners.

- 5.10 Actively promote a Green Travel strategy, encouraging cycling, walking, car sharing and the use of public transport.
- 5.11 Work with others where possible to continue to bring down the cost of public transport for students.
- 5.12 Reduce the number of toner cartridges and fluorescent light tubes used including the installation of LED lighting.
- 5.13 Update the sustainability web page every term.
- 5.15 Raise awareness of green issues on campus and in the wider local community.
- 5.16 Ensure any new building works meet BREEAM Very Good as a minimum and where cost effective achieve Excellent.
- 5.17 Embed sustainability as a key determinant in decisions on the selection of suppliers, services and products.

## **6. DEVELOPMENT AND PROCUREMENT**

- 6.1 Minimise the life cycle environmental impact of new building and other developments.
- 6.2 Promote sustainability in maintenance practices and establish guidelines for construction and refurbishment projects.
- 6.3 Assess the lifecycle impact of products purchased by the college.

## **7. RELATED POLICIES, PROCEDURES, DOCUMENTS, DEFINITIONS**

- a. Health Wellbeing and Fitness to Study Policy
- b. Drugs, Alcohol and Substance Misuse Policy
- c. Equality Diversity and Inclusion Policy & Procedure
- d. Financial Regulations
- e. Health & Safety Policy
- f. Subcontracting Fees and Charges Policy