



## Back to nursery after Covid-19 nursery closure:

### Parent's Guide

#### Phase 1 - From Monday 15th June

- Key worker's children
- Vulnerable children
- 3 & 4 yr olds

\* Subject to staffing and government approval that it is safe to do so.



# Welcome

We hope you are all well and we look forward to welcoming you back after this long break. Before reopening our setting we would like to inform you of changes to our policies and procedures with regards to the COVID-19 pandemic, to ensure the safety and wellbeing of all children, families and staff. We ask you to read this carefully and be understanding that these changes will be in place to protect all children, families and staff.

Young children cannot be expected to fully understand and adhere to social distancing rules which is why infections and illnesses of any kind spread rapidly amongst children. We will endeavour to do our best to encourage children to keep apart as much as possible, and put much more frequent cleaning routines in place, thus reducing the risks as far as possible, but ultimately we have to be honest with you and cannot make a decision on your behalf whether it is safe to leave your child in our care. We are continuing to follow government guidelines, and will keep you informed of any changes.

Please also understand that the government guidelines with regards to social distancing and group gatherings apply not only to time spent in our setting, but to all aspects of home and public life, and we expect all staff and families to adhere to these, to keep children, families and staff safe. Should we feel that anyone is not adhering to guidelines and subsequently putting others at risk, we may be forced to act accordingly. We need to work together and support each other during these strange times, and patience, understanding and flexibility are key to get through this

together.

We are asking children not to return to us if they are still attending another setting or provider; if your child has been attending another setting whilst we were closed please let us know before returning to us so we can contact that setting and get information about their policies and procedures, as well as recently suspected or confirmed cases of COVID-19. We are also asking that children only attend one setting so if your child was attending 2 settings you need to decide which setting to send them to.

Before your child returns to us, please ensure that all contact details for yourselves and emergency contacts are up to date (please fill in attached form, and reconsider previous emergency contacts; if they are in vulnerable groups or self-shielding, please nominate someone else who can collect in an emergency). Please be aware that while your child is with us you MUST be contactable, so that in the event your child displays symptoms of COVID-19 (fever above 37.8 \*C, new continuous cough, loss of sense of taste/smell), we can act rapidly. In this event your child will need to be collected IMMEDIATELY, and if you are more than 30 minutes away from the setting we will need you to send a nominated person to collect the child. This is essential to minimise the risk of transmission to staff and other children. For further details please read our updated sickness policy.

Only one parent at a time to drop off and collect. Please park in the Kingston car park (at the top to the left of the nursery), leaving at least 1 parking space between yours and other cars where possible. Please adhere to social distancing rules and follow signs and marked spaces on the floor to wait for your turn. We ask you to be patient in the event you have to wait for your turn, as

social distancing is paramount, and your child must stay with you at all times whilst waiting.

**Patience, tolerance and flexibility is key for the safety of everyone in these difficult circumstances.**

# Our safety measures

1

## Drop off and Pick ups

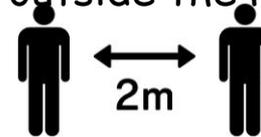
There will be hand sanitation station for parents to clean their hands. Parents **MUST** wear a protective mask covering the mouth and nose, staff greeting at the doors will also be wearing face masks. The staff member will take the child, take them to wash their hands and sign them in, so parents do not enter the building. If there is anything in particular you would like to discuss that day, or if any forms need to be filled in please do so via phone if possible, to minimise handover time with staff.

2

## Parent's Queue

2 metre markers will be set out on the fences outside the nursery; only one parent at the door at any time. Parents will be expected to adhere to the social distancing rule outside the nursery premises keeping 2 metres apart.

Parents will not be permitted to gather outside the nursery.



# Our safety measures

3

## Cleaning

The nursery will carry out a deep clean before children return on Monday 15<sup>th</sup> June, thereafter we will be undertaking regular cleaning procedures throughout the day to minimise the risk of any virus spreading. Equipment will be thoroughly cleaned at the end of each session.



4

## Transport

Parents are requested to avoid using public transport where possible. We advise you to come by car, walking or cycling.

If in the unfortunate circumstance your only option is to use public transport then you will be required to adhere to the social distancing rules ensuring that you remain 2 metres away from others and wear a face mask.

# Our safety measures

## 5

### **Crowd gatherings**

We will cancel all social events which include our yearly presentations, trips and graduations for the foreseeable future.



## 6

### **Snack and meal times**

Children will be seated at distance to discourage children sharing. Snacks to be prepared away from children

No drinks bottles to be brought from home. Nursery will provide cups that will be washed after each use and offer regular drinks throughout the day

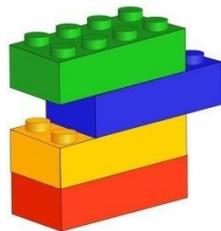
# Our safety measures

7

## The environment

We will continue to provide care and education in small bubbles with a maximum of 16 children per bubble.

We aim to keep this bubble consistent with the same adults and children throughout the day.



8

## Hand washing

We will ensure our children are washing their hands at least 20 seconds across the day, particularly:

- upon coming into nursery
- After sneezing or coughing
- Before and after handling or eating food
- After going to the toilet

We will also be placing hand sanitisers in all communal areas for the staff.

# Our safety measures

## 9

### Promoting good hygiene

The nursery will promote a high standard of personal hygiene, including role modelling coughing or sneezing into elbow or tissues and disposing of these appropriately. Staff will model and assist childrens handwashing



## 10

### PPE - Personal Protective Equipment

Staff will wear PPE when taking a child from their parent. The children and staff will not be required to wear PPE in the setting. However, the nursery will ensure enough supplies of PPE are stored such as disposables gloves, aprons and face masks, should we need them such as in the case of a child falling unwell whilst on sight.

# Our safety measures

11

## Children that are unwell

Please keep children at home if they are unwell. During this time we will not accept children that have been given pain relief before the session. Any child on antibiotics must stay at home for 48 hrs. Please call the nursery to discuss your child's medical requirements prior to attending, to reduce contact time.

If any child becomes unwell with Covid-19 symptoms they will be sent home. Whilst the child is awaiting collection, they will be placed in isolation with a member of staff away from others until they are picked up. It is vital we are able to get in touch with parents immediately; therefore please ensure we have your most up to date contact details.

12

## Stay at home

Any children living with a person who is at increased risk of severe illness, or an extremely vulnerable person who is shielding from coronavirus, should stringently follow the guidance on social distancing and minimise contact outside the home, such children are advised not to attend the setting.

# Our safety measures

## 13

### **Communication**

Face to face communication between staff and parent will be minimal. Children will be collected from the door and staff will sign your child in/out. Any medicine forms to be completed at the door after staff member has taken your child and left in the box.

### **Visitors and Meeting**

We will not allow any non essential visitors to be on the site until further notice and all meetings with the manager and key workers must be held via a phone call.

## 14

### **Clothing**

Please send your child in clean fresh clothes for every session, we are also asking staff to wear a clean set of clothes every day.

Bags/ changes of clothes: please bring a change of clothes and shoes in a clean carrier bag. The bag will be wiped down with sanitiser before entering the building. This will be left in nursery and any soiled clothes will be sent home double bagged.

# Our safety measures

## 15

### Toys

We will not accept any toys from home into the setting. Comforters should be left at home unless they are essential for your child's wellbeing. In this case we will ask you to provide a duplicate to be kept and washed at the setting. If this is not possible the comforter will be washed/ sanitised on arrival.



## 16

### Helpful Links

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

<https://www.gov.uk/coronavirus>

<https://111.nhs.uk/covid-19/>

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>