

## Yeovil College Buses YC4 Ticket Application Form 2020/2021

**Please complete all fields and sign where indicated, otherwise this form may not be processed**

Please then return via email to [YCbuses@yeovil.ac.uk](mailto:YCbuses@yeovil.ac.uk)

JOURNEY INFO	Tick
Langport Town Hall	
Huish Episcopi Academy, Wincanton Road	
Somerton, Behind Berry	
The Ilchester Arms Hotel & Restaurant, Ilchester	

PAYMENT INFO	Tick
I understand the full cost of the YC4 bus is £495	
I am willing to pay a non-refundable £30 deposit once Yeovil College has received this application form	
I have read all the bus ticket terms and conditions, including those related to payment	

BURSARY	Tick
I will be applying for a bursary for 2020/2021	
I have read the terms and conditions relating to bursaries	

	Student's Details	Payee Details
Title		
Last Name		
First Name(s)		
Date of Birth		
Home Address		
Postcode		
Home telephone number		
Mobile telephone number		
E-mail address		
Full title of course currently being studied at Yeovil College		

I certify that I am applying for the YC4 Bus Ticket (electronic signatures accepted)

Student's Signature


Date


Payee's Signature

Date

## Terms and Conditions for using one of the Yeovil College Buses

### Payment

- A non-refundable £30 deposit is required within 10 working days of Yeovil College receiving this application form (unless you are applying over the Easter break, in which case you will have until the 24<sup>th</sup> April to pay your £30 deposit).
- Once you have applied, Yeovil College Finance Department will provide instructions on how to pay your deposit via a bank transfer, unless you are a current student in which case you should pay via your Wisepay account. If you are unable to access your Wisepay account you will need to notify us on [YCbuses@yeovil.ac.uk](mailto:YCbuses@yeovil.ac.uk) and we will provide you with bank transfer details.
- Failure to pay the £30 deposit within the 10 working days will mean your application for a bus ticket is denied (see above for the exception to this).
- Yeovil College will refund the £30 deposit if a bursary is granted to the applicant. Please note that if a bursary is *not* granted, then the £30 deposit will *not* be refunded. It is therefore important to consider whether or not you are able to fund the bus ticket independently, should your bursary application be unsuccessful.
- Please see our website <https://www.yeovil.ac.uk> for the bursary criteria.
- Payment for the ticket will be paid in full or in instalments in agreement with Yeovil College Finance department. The full amount for the ticket is due by the 1<sup>st</sup> December 2020.
- Any amount you have paid (less an administration fee of £35 and the non-refundable deposit) will be refundable *only* if you do not complete the College Induction Programme (42 calendar days after your start date).
- After the College Induction Programme (42 calendar days after your start date) any payment made will *not* be refunded and all due monies will still need to be paid in full.
- The deadline for your 2020/2021 YC bus application is the 21<sup>st</sup> August 2020. However, due to prior popular demand, we strongly recommend you submit your application as early as possible this academic year.

### Coaches

- The bus timetable and stops are subject to change; any changes will be emailed to you. The bus will not pick up directly from your home.
- From the moment you step onto one of the South West Coaches, you are effectively on College premises and must abide by Yeovil College's code of conduct. You must also abide by South West Coaches' code of conduct.
- All coaches are fitted with CCTV. They are also fitted with tracking devices which enable the operator to pin point their fleet and update you on any issues. This information will either be on Facebook @southwestcoachesltd or on Twitter @SouthWestCoach1.
- In the unlikely event that the coach is going to be late or not run at all for any reason, such as adverse weather, please check these two social media platforms before contacting South West Coaches or the College directly.

### Ticketing

- To board the coaches you must have a valid ticket, which should be presented alongside your College ID. This will come in the shape of a credit card- sized hard ticket. This ticket will have your name and a unique number written on it and is non-transferable.
- The ticket will be issued to you at the point of enrolment.
- Please note that should you forget your ticket, access will be permitted, however you must sign for a temporary ticket from reception, showing your student ID.
- This temporary ticket must be returned within 5 days. If you fail to find your original ticket during that time then you will need to buy a replacement ticket. These will be charged at £30.
- If you lose your temporary ticket, or fail to return it within 5 working days, you will be charged £30 for a replacement ticket, in addition to the £30 for the replacement of the original ticket.
- This ticket is only valid on the Yeovil College bus services labelled YC01, YC02 and YC04 and is not valid on any other service.
- You must present this card to the card reader on the coach to gain access on both the inward and outward journey.