

DISABILITY EQUALITY POLICY



PURPOSE OF THE POLICY

Yeovil College wholeheartedly supports the principles of equality and diversity and opposes all forms of unlawful or unfair discrimination on the grounds of disability, nationality, ethnic or national origin, gender, gender identity, sexual orientation, religion or belief, age, marital status, family responsibility, trade union activity, unrelated criminal convictions or disability.

The Disability Discrimination Act 1995 (as amended by the Special Educational Needs and Disability Amendment Act 2001 and further amended in 2003 and 2005) places a positive General Duty on all Further Education Institutions to promote disability equality. This responsibility, and all the other relative Specific Duties arising from the DDA, rests with individual Further Education Institutions who are legally answerable for the fulfilment of the DDA requirements, both in relation to the General and Specific duties.

Yeovil College will be proactive in promoting disability equality and in tackling disability discrimination. We will celebrate diversity and thereby encourage, support and enable all learners and staff to reach their full potential. We will establish and utilise partnerships with other institutions, local communities and others to tackle disability discrimination and to encourage, promote and disseminate disability equality good practice.

The College will implement an action plan to address issues of disability discrimination and promote equality of opportunity and good relations across all areas of the College's activity.

SCOPE

The policy applies to all members of the Corporation, staff and learners of the College (including those at outreach centres), agency staff and visiting contractors working onsite.

RESPONSIBILITY AND AUTHORITY

The Equality and Diversity Group is responsible for agreeing and implementing the policy and the procedures.

All Yeovil College staff and Corporation members have delegated responsibility for implementing the policy and procedures. They have a responsibility to treat each other with fairness, equality and respect in accordance with the College Core Values and Behaviours.

RELATED POLICIES, PROCEDURES, DOCUMENTS, DEFINITIONS

The following documents should be read in conjunction with this policy:

Appendix 1 – Procedures in the event of breach of the policy
Responsibilities of individual staff

- Equality and Diversity Policy
- Disability Equality Scheme
- Disability Equality Action Plan
- Accessibility statement
- Respect at College Policy
- Respect at Work Policy
- Equality and Diversity Impact Measures (EDIMs)
- Single Equality Policy
- Single Equality Action Plan

Policy Review				
Author	Position	Approved by Corporation/Committee Corporation	Approval date	Review date
Angela Coward	Head of Learner Support Services		TBA	
Initial Equality Impact Screening				
Have you consulted on this policy, service, strategy, procedure or function? Yes / No Yes Details: Consultation with members of Equality and Diversity Group, Head of HR and Trade Union				
What evidence has been used for this assessment? The policy and related documents				
Could a particular group be affected differently in either a negative or positive way? Indicate Y where applicable				
Group	Negative impact	Positive impact	Evidence	
Age Disability Gender (incl. Transgender) Race (incl. Gypsy & Traveller) Religion or belief Sexual orientation Other groups (see guidance)				
If any negative impacts are identified, are there any related policies, services, strategies, procedures or functions that need to be assessed alongside this screening? If yes, please detail below:				
Should the policy, service, strategy, procedure or function proceed to a full Equality Impact Assessment? Yes / No No If no, please give reasons There is no evidence to suggest that this new policy would have a negative or positive impact on any group.				
Declaration We are satisfied that an initial screening has been carried out on this policy, service, strategy, procedure or function (delete those which do not apply) and a full Equality Impact Assessment is / is not required. We understand that the Equality Impact Assessment is required by the College and that we take responsibility for the completion and quality of this assessment				
Completed by: Angela Coward		Position: Head of Learner Support Services	Date: 14/04/10	
Checked by: Cliff Shaw		Position: Vice Principal	Date: 14/04/10	

APPENDIX 1

PROCEDURES

In the event that staff or learners are alleged to be in breach of the College Disability Equality Policy an investigation will be carried out in accordance with agreed procedures, including, where appropriate, disciplinary procedures. The College Grievance (staff) and Complaints (learners) procedures are the appropriate means for raising concerns regarding disability equality.

Yeovil College will:

- ensure staff training and development in disability equality and diversity for all employees.
- monitor and review the curriculum, and the learning resources used to deliver the curriculum, to ensure that they reflect and promote disability equality and diversity.
- ensure that marketing strategies reflect good practice in disability equality and diversity, and that College provision is actively and appropriately promoted to all sections of the community.
- review the effectiveness of all policies and procedures to ensure that they contribute to the promotion and application of the Disability Equality Policy.
- ensure that its Disability Equality Policy is publicised as widely as possible to its community, including learners, staff, contractors, consultants, clients and members of partner organisations.

RESPONSIBILITIES AND BEHAVIOURS

All employees of the College have a responsibility for implementing the Disability Equality Policy and promoting equality and diversity in all aspects of their work. Specific behaviours and responsibilities are identified below:

The Corporation is responsible for:

- ensuring that the College complies with all disability legislation requirements, including the General and Specific duties;
- ensuring that the policy and its related procedures and strategies are implemented.

The Principal is responsible for:

- Chairing the Equality and Diversity Group and ensuring that disability equality is covered as an agenda item at each meeting;
- Providing a consistent and high profile lead on issues covered by the policy;
- Promoting a general awareness of the policy within and outside College;
- Requiring managerial action to implement the policy.

All College Managers are responsible for:

- Implementing the policy and its related procedures and strategies;
- Ensuring that all staff are aware of their responsibilities and are given appropriate training and support;

- Taking appropriate action against staff or learners who discriminate against those with a disability.

All Staff are responsible for:

- Taking the appropriate action to address disability discrimination when it occurs.
- Being sufficiently aware of the requirements of disability equality in order to recognise discriminatory behaviour when it occurs.
- Promoting disability equality and good disability relations and not discriminating on the grounds of disability;
- Attending staff development and information opportunities in order to keep up to date with legislation and College requirements on disability relations.

Contractors and Service Providers are responsible for:

- Complying with the Disability Equality Policy and other disability equality requirements set out in the contract or agreement. (The College is responsible for ensuring the requirements of the positive duty are met in those functions delivered under contract. Contracts and agreements should include a requirement to comply with the College's Disability Equality Policy).

Responsibility When Working With Other Organisations

The College is responsible for meeting the general duty when carrying out functions with other organisations. If the partner is another public authority also bound by the duty, each organisation will be responsible for meeting its general duty and any specific duties. If the partners are private or voluntary organisations it will be the responsibility of the college to ensure that the work done jointly meets its disability equality duties.